

CONTACT



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Ikate Lagos Island.

PERSONAL DETAILS

Gender: Male

Marital Status: Single

PROFESSIONAL CERTIFICATION

Forensic Science and Fraud Investigation
2023

OLALUDE, KELVIN

CAREER OBJECTIVE

To actualize myself in an organization that require resourceful efficient and self-motivated person who will work under little or no supervision to achieve the organization goals, and to become an established versatile philanthropist committed to using leadership skills and principle to set a standard for the new generation and model based on values.

KEY COMPETENCIES & SKILLS

- ❖ Dedicated to Excellence and Integrity.
- ❖ Prolific interpersonal and communication skills.
- ❖ High level of commitment to assigned duties and responsibilities.
- ❖ Attentive to details.
- ❖ Excellent multi-tasking abilities
- ❖ Excellent Problem solving skills

WORK HISTORY

2023- 2025

VDT Communication, Lagos State,

Position: Driver at VDT Communication Company

- ❖ Vehicle Inspection: Check the company vehicle's condition, ensuring it's roadworthy and safe to operate.
- ❖ Check Weather and Road Conditions: Plan for potential weather or road hazards that may impact the journey.
- ❖ Safe Driving Practices: Follow all traffic laws, regulations, and safe driving practices to ensure the safety of passengers, Pedestrians and other road users.
- ❖ Deliver Equipment and Materials: Safely transport and other goods to VDT Communication Company's clients or sites.
- ❖ Regular Vehicle Checks: Perform regular checks on the vehicle's condition, reporting any issues or concerns to the relevant authorities.

2020- 2023

BSSM Nigeria Limited,

Lagos State,

Position: Inventory Management Officer(TL) Team Lead Supply Chain and Procurement

Responsibilities

- ❖ Supervised, directed and evaluated assigned staff members and newly hired officers.
- ❖ Conducted surveillance to detect suspicious activity.
- ❖ Testified in court during certain criminal cases.
- ❖ Built supplier relationships to mitigate risk and establish effective purchasing arrangements with indirect and logistics customers.

TECHNICAL SKILLS

- ❖ Micro-Soft Office
- ❖ Internet Research
- ❖ Social Media usage
- ❖ Leadership dexterity
- ❖ Social Media Management
- ❖ Writing Skills
- ❖ Public Speaking

LANGUAGES

- ❖ English
- ❖ Yoruba
- ❖ Efik

HOBBIES

- ❖ Music
- ❖ Reading
- ❖ Meeting People

REFEREES

AVAILABLE ON REQUEST

- ❖ Integrated financial and operation plans with strategic objectives to deliver improved operational and financial results to boost customer satisfaction, profitability, and working capital.
- ❖ Oversaw demand planning, purchasing, and logistics.
- ❖ Reported safety and fire hazards observed on routine patrols and during inspections.

2016- 2018 **Guiness Nigeria Plc,**
Benin State,
Position: Production Operator
Responsibilities

- ❖ Took on additional shifts during peak work periods to keep projects on schedule.
- ❖ Worked with supervisor to coordinate workflow and updated daily production team accordingly.
- ❖ Inspected final products to assess compliance with quality standards and established tolerances.
- ❖ Monitored machinery in operation to identify concerns and make corrections or report complex problems.
- ❖ Used established assembly instructions to complete jobs quickly, accurately, and with zero errors.
- ❖ Demonstrated proper use of equipment to newly hired employees to avoid workplace injuries.
- ❖ Documented production information via daily system logs and discussed issues with management.
- ❖ Participated in training sessions to enhance skills and knowledge.
- ❖ Demonstrated strong capacity for team building by leading site preparation team to complete mission-critical projects on time or ahead of schedule.
- ❖ Experienced with plant start-up and shut down, process plant monitoring, wellhead surveillance and well testing.
- ❖ Set up and adjusted machines for day-to-day operations.
- ❖ Loaded supplies into machines by hand or by hoist.
- ❖ Used equipment properly to avoid workplace hazards or injuries.

EDUCATIONAL QUALIFICATIONS

2020-2023 **Forensic Science and Fraud Investigation,**
Abuja,
Science, Technology and Society

2020 -2023 **International Healthcare Administration,**
Abuja,
Executive Diploma