

AGUNLOYE OLUWAPELUMI BLESSING

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Objective

A dedicated and results-driven executive with a strong foundation in philosophy and specialized certifications in project management, human resource management, and artificial intelligence. Seeking to leverage my skills in time management, effective communication, and strategic thinking to contribute to the growth and success of a forward-thinking organization.

Education

B.A. Philosophy

Ekiti State University, Ado-Ekiti, Ekiti State, Nigeria

Second Class Upper 2:1

Year of Graduation: 2023

Skills

- **Project Management:** Proficient in planning, executing, and overseeing projects to ensure timely completion and adherence to budget and quality standards.
- **Human Resource Management:** Expertise in talent acquisition, employee relations, and strategic HR planning to enhance organizational performance.
- **Artificial Intelligence:** Knowledge of AI fundamentals and its applications in various business scenarios.
- **Time Management:** Exceptional ability to prioritize tasks, manage multiple responsibilities, and meet deadlines.
- **Effective Communication:** Strong verbal and written communication skills, with the ability to convey complex ideas clearly and persuasively.

Professional Certifications

- **Project Management**
[UNISECS,OBAFEMI AWOLOWO UNIVERSITY], [2024]
 - **Human Resource Management**
[UNISECS, OBAFEMI AWOLOWO UNIVERSITY], [2024]
 - **Artificial Intelligence Career Essentials (AICE)**
[ALx Africa], [2024]
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Professional Experience

[WRITER]

[NYSC INTERN]

Worked at Undergraduate records office, Worked and Handled Student transcripts, played an efficient role in customer service, especially providing the necessary and essential information related to the problem at hand, Ability to easily detect errors from important documents.

Personal Assistant (P.A) to the RECORDS OFFICER.], [University of Ibadan U.I, IBADAN, OYO STATE]

– [OCTOBER 2023- JULY 2024]

- Successfully managed multiple projects simultaneously, ensuring all were completed on time and within scope.
 - Coordinated with various departments to streamline HR processes and improve overall efficiency.
 - Played a key role in the implementation of AI-driven solutions to optimize business operations and customer experiences.
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Achievements

- Recognized for exceptional performance in project management and human resource initiatives.
 - Successfully led a team that implemented an AI-driven customer service solution, resulting in a 20% increase in customer satisfaction.
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References

Available upon request.