

RASAQ KAFAYAT OLUWADAMILOLA

No 6, Awofadeju Street, Oke-Afa Bus-Stop, Lagos.

Tel: 08146853370, 08147437068

Email: damilolarasag93@gmail.com

CAREER OBJECTIVE:

To work in a dynamic and challenging environment where my constructive mind and problem-solving abilities could be put to use with prospects of advancement in my chosen career, especially in the ever-changing world.

To learn and apply professional knowledge and personal skills to achieve a high level of productivity and growth in the establishment.

SKILLS AND ABILITIES:

- Ability to work effectively in a team
- Integrity and Honesty
- Self-Motivated and target-oriented
- Creativity
- Strong communication skill
- Attention to details

INSTITUTIONS ATTENDED WITH DATE:

YABA COLLEGE OF TECHNOLOGY	2019 – 2021
HIGHER NATIONAL DIPLOMA	
OFFICE TECHNOLOGY MANAGEMENT	

YABA COLLEGE OF TECHNOLOGY	2015 – 2018
NATIONAL DIPLOMA (ND)	
OFFICE TECHNOLOGY MANAGEMENT	

OKOTA SENIOR SECONDARY SCHOOL	2007-2013
Senior Secondary School Certificate (WAEC)	

WORKING EXPERIENCE

2023 - 2025

UNILEVER NIG PLC, Oke-Afa, Isolo
J.A ONABOWALE & SONS LTD
Post Held: Sales Representative

2021 - 2022

SANLI-WIG
Ago Palace Way Okota
Post Held: Inventor Manager

2015-2020

BST PARTNERSHIP COMPANY
Mushin, Lagos
Post Held: Office Assistance

Responsibilities:

- Maintain a record of all customers
- Giving appointment dates to customers
- Issuance of receipt to customers
- Delivery of goods to customers
- Make sure of necessary record of money paid in for proper documentation
- Getting customers to the organization

HOBBIES:

Joking, Reading and Making good friends

REFEREES:

MR, RASAQ AKANNI

12, Temitope Street, Ilesamaja, Lagos

Businessman

TEL: 08186435976