

Victoria Onwuegbuna

7A, Iyanda Bashua close, fola-agoro, Shomolu

Lagos, Nigeria

+234 7059845284

Onwuegbunavictoria@gmail.com

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Hiring Manager

Ajah, Lagos

Dear Hiring Manager,

I am writing to express my interest in the Customer Service Representative position at your Company, as advertised. With strong communication skills, a passion for helping others, and a background in customer-facing roles, I am confident in my ability to contribute positively to your team.

In my previous role as a Cashier at Jost Global, I developed strong interpersonal skills, efficiently handled customer complaints, and consistently ensured customer satisfaction. I take pride in being approachable, patient, and solution-oriented. These qualities have helped me build trust with customers and handle high-pressure situations effectively.

I am particularly drawn to this Company because of its reputation for excellent customer service and innovation in retail. I am excited about the opportunity to bring my dedication and enthusiasm to your team.

Thank you for considering my application. I have attached my resume for your review and would welcome the opportunity to discuss how I can contribute to your customer service goals.

Yours sincerely,

Victoria Onwuegbuna