

LATEEF IYABO ABIODUN

OBJECTIVE To secure a responsibility career opportunity and to fully utilize my training skills while making significant contribution to the success of the company.

BIO DATA

Date of Birth:	January 31 st 1996
Sex:	Female
Marital Status:	Single
Language:	Yoruba and English
Nationality:	Nigerian
Contact Address:	13, Oduwale street oko oba, Agege Lagos State.
Phone Number	08186401860
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SKILLS & ABILITIES

- Effective communication skills
- Organization and time management
- Creativity and flexibility
- Commitment to professional development
- Collaborative and team- oriented.

EXPERIENCES

DEPOSIT MOBILIZATION OFFICER, DIGITVANT MICROFINANCE.

2024-

- Actively seeks and acquired new customers through various channels
- Successful marketed and sold different range of deposit product such as target saving Fixed saving and Saving
- Developed and implemented strategies to increase the customer base
- Implemented strategies to increase the deposit volume
- Cultivated and Maintain Strong Relationship with existing customers to ensure their satisfaction and retention
- Consistently exceeded set targets for deposit mobilization
- Conducted market research to gather insights into customer preferences, competitor activities and industry trends
- Ensured Compliance with all relevant banking regulation and procedures

RECOVERY OFFICER, NEW EDGE NIGERIA LIMITED.

JAN 2023-DEC 2023

- Successful collected overdue debts from delinquent borrowers through various means
- Conducted thorough risk assessments and credit investigations to identify potential problem loan
- Developed and implemented effective recovery strategies to minimize loan losses
- Maintain accurate records of all recovery activities and customer interactions
- Provide timely update and reports on recovery progress to management
- Negotiated and structured repayment plans with borrowers to facilitate debt resolution

LOAN RECOVERY OFFICER, TENPORTION PLC (LOAN NAIRA).

2022 (July) -2022 (November).

- Give reminder to client about the deadline of their payment.
- Recover money from clients

KITCHEN SUPERVISOR, NIGERITE NIGERIA PLC.

2019-2020

- Monitor the activities in the kitchen.
- Make calculations of the tickets used by the staffs.
- Listened to customers complains and help them rectify issues diligently.
- Made sure the book of account corresponds with the goods brought in.
- Maintained a positive attitude and professional demeanor at all times.

EDUCATION

- **NATIONAL YOUTH SERVICE CORPS (DISCHARGED CERTIFICATE) 2022-2023**
OSUN STATE.
- **HIGHER NATIONAL DIPLOMA, KWARA STATE POLYTECHNIC,ILORIN 2020-2022**
(PUBLIC ADMINISTRATION)
- **ORDINARY NATIONAL DIPLOMA, KWARA STATE POLYTECHNIC,ILORIN 2017-2019**
(PUBLIC ADMINISTRATION)
- **GOVT. SENIOR SECONDARY SCHOOL AGEGE, LAGOS STATE. 2013-2015**
(SENIOR SCHOOL CERTIFICATE EXAINATION)
- **GOVT. JUNIOR SECONDARY SCHOOL AGEGE, LAGOS STATE. 2009-201**
(JUNIOR SCHOOL CERTIFICATE EXAINATION)
- **DE CARERSLINK PRIVATE SCHOOL, AGEGE, LAGOS STATE. 2004-2009**
(FIRST SCHOOL LEAVING CERTIFICATE)

**VOCATION EDUCATION
OBTAINED**

- Walex graphic, Ijaiye, Lagos.
2014 - 2015
 - Certificate in Graphic and designing
- Promise catering Service
2023- 2023
 - Certificate in Catering Service

REFERENCES Mrs. Lateef Adunni.
08085176175
Mr. Jabar Ayodele
08181369481