

OMALE MESHACK

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PROFESSIONAL SUMMARY

Detail-oriented and results-driven professional with experience in warehouse operations, sales, and marketing. Strong background in inventory control, customer service, and business administration. Proven ability to work in fast-paced environments while maintaining accuracy and efficiency. A dependable team player with excellent organizational and communication skills.

WORK EXPERIENCE

Warehouse Checker

Coca-Cola Hellenic Bottling Company

2020 – 2025

Key Responsibilities:

Verified incoming and outgoing goods to ensure accuracy and compliance.

Conducted inventory checks and maintained proper stock records.

Ensured proper documentation of warehouse transactions.

Coordinated with logistics and distribution teams for smooth operations.

Identified discrepancies and resolved stock issues promptly.

Maintained safety and quality standards within the warehouse.

Sales Executive

Cash N Carry

2016 – 2018

Key Responsibilities:

Assisted customers in product selection and purchasing decisions.

Achieved monthly sales targets and increased store revenue.

Built strong customer relationships to encourage repeat business.

Handled customer complaints professionally and efficiently.

Supported inventory display and merchandising activities.

Marketing Executive

Zmobile Telecommunication, Obakran, Ikeja

2014 – 2015

Key Responsibilities:

Promoted company products and services to potential customers.

Generated leads and expanded customer base.

Executed field marketing campaigns.

Built and maintained strong client relationships.

Provided market feedback to management for strategy improvement.

NATIONAL YOUTH SERVICE CORPS (NYSC)

2015 – 2016: Completed mandatory national service with demonstrated responsibility, discipline, and teamwork.

EDUCATION

Professional Courses in Human Resources and Management

2016

Higher National Diploma (HND) in Business Administration

Kogi State Polytechnic, Lokoja

2012 – 2014

Senior School Certificate Examination (SSCE)

Agaliga Community Comprehensive College, Etukwo

2001 – 2007

First School Leaving Certificate (FSLC)

L.G.E.A. Primary School, Agaliga-Etukwo

1996 – 2001

CORE COMPETENCIES/ SKILLS

Warehouse Operations & Inventory Control

Stock Verification & Documentation

Marketing & Customer Service

Communication & Interpersonal Skills

Teamwork & Problem Solving

Microsoft Office (Word, Excel)

REFERENCES

Available upon request.