

MONDAY .E. ROBERT

HND., Business Administration
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PROFESSIONAL SUMMARY

Results-driven Supervisor with 10+ years of experience driving operational excellence in fast-paced manufacturing environments. Proven expertise in team leadership, process optimization, quality control, and safety compliance. Adept at analyzing challenges, implementing efficient solutions, and fostering a culture of continuous improvement. Seeking a supervisory role in a dynamic organization where I can leverage my skills to drive success and growth.

BIO DATA

Date of Birth:	4th April, 1982
Sex:	Male
Marital status:	Married
Local Government:	Eket
State of Origin:	Akwa-Ibom
Nationality:	Nigeria

EDUCATIONAL BACKGROUND

Olabisi Onabsnjo University, Ago -Iwoye HND., Business Administration	2011
Olabisi Onabsnjo University, Ago - Iwoye OND., Business Administration	2009
Community Secondary School, Uyo West African School Certificate	2003

SKILLS

- Excellent oral and written communication skills
- Team Leadership and Training
- Process Optimization
- Time Management and Scheduling
- Conflict Resolution
- Production Planning and Control
- Quality Assurance and Compliance
- Problem-Solving and Decision-Making

- Inventory Management
- Lean Manufacturing Principles

WORK EXPERIENCE

Production Supervisor

May 2009 - July 2023

Honeywell Flourmill PLC • Apapa, Lagos, Nigeria

- Led and supervised daily production operations, ensuring that production targets were met while maintaining high-quality standards and efficiency.
- Implemented process improvements that enhanced productivity by 15%, reducing machine downtime and optimizing overall production performance.
- Trained and developed production teams, promoting a safety-first culture and ensuring adherence to regulatory standards.
- Monitored inventory and collaborated with supply chain teams, ensuring timely availability of materials to prevent production delays.
- Reduced production costs by 10% by improving resource management, minimizing waste, and streamlining operations without compromising quality.
- Prepared and analyzed production reports, identifying bottlenecks and initiating corrective actions to meet delivery schedules.
- Ensured compliance with safety regulations, conducting regular inspections and safety training to maintain a hazard-free work environment.

Assistant Machine Operator

Dec 2007 - Apr 2009

Honeywell Flourmill PLC • Apapa, Lagos, Nigeria

- Operated multi-function process control machinery, increasing production efficiency by 15%.
- Managed the processing and packaging of beverages, achieving a 99% adherence rate to quality standards.
- Adjusted process variables, resulting in a 10% reduction in product defects.
- Maintained detailed shift logs, improving traceability and reducing reporting errors by 20%.
- Set up and calibrated processing and packaging machines, reducing setup time by 25%.

PROFESSIONAL TRAINING AND CERTIFICATES

- **Total Quality Management/Communication in the Workplace.** 2008
Honeywell Flour Mill PLC
- **Fundamentals of Production Management.** 2011
M.D.I
- **Current Good Manufacturing Practices in the Industries/Food Safety** 2012

System (ISO22000)

Manufacturers Association of Nigeria

- **Practical Approach to Hazard Analysis and Critical Control Points (HACCP) and Its Implementation in Food Industries** **2013**

Enykon Consult

- **Work Ethics, Leadership & Organizational Productivity** **2014**

Amag Executive Academy

- **Effective Supervisory Skills** **2015**

Factbase Consulting

- **C-GMP Essentials for Food Safety** **2021**

Fine Spectra Consult Limited

REFERENCES

Available on request